Government of Saskatchewan **Saskatchewan** **Ministry of Health** **Drug Plan and Extended Benefits Branch Policy**	**Section:** *Pharmacy Professional Services*	**Reference:** DP-PPS-17
		Date of Issue: August 16, 2021
		Revised:

TAKE HOME NALOXONE (THN) FEE
POLICY and PROCEDURES

POLICY

Effective August 16, 2021, participating pharmacies will be remunerated for providing publicly-funded Take Home Naloxone (THN) kits to individuals at risk of experiencing an opioid overdose or those likely to witness and need to respond to an opioid overdose as part of Saskatchewan's Provincial THN Program.

The Drug Plan and Extended Benefits Branch (DPEBB) is administering the payment process to pharmacies on behalf of the Community Care Branch (CCB) in the Ministry of Health. The CCB is responsible for the Provincial THN Program.

The DPEBB will pay a Take Home Naloxone Fee (THNF) to pharmacies according to Table 1 (Take Home Naloxone Billing Code and Billing Threshold/Limitations), when publicly-funded THN kits are provided to an eligible client:

1. By a licensed pharmacist eligible to provide THN kits and training according to the *Regulatory Bylaws of the Saskatchewan College of Pharmacy Professionals*; and,
2. As part of Saskatchewan's Provincial THN Program and in accordance with the *Publicly Funded Take Home Naloxone Policy*.

The THNF payment remunerates the pharmacy for all activities/expenses related to the provision of the service (e.g., client assessment, client training, data tracking documentation).

Through the Saskatchewan Health Authority (SHA), the Ministry of Health pays the cost of the publicly-funded THN kits and shipping costs of the kits to Saskatchewan community pharmacies registered with the THN Program.

It is not necessary for pharmacists, pharmacy technicians, or pharmacy assistants to see and record client-specific information such as personal health information, client name, and date of birth when submitting a claim for a THNF or distributing a THN kit under the THN Program.

To facilitate submission of a THNF claim by pharmacies to the DPEBB, a pseudo Health Services Number (HSN) will be used to de-identify patients and bill the THNF.

The minimum monthly order quantity is ten (10) kits. The maximum monthly order quantity is twenty (20) kits. Pharmacies will contact takehomenaloxone@health.gov.sk.ca to request an increase to their maximum monthly order limit. Pharmacies should always have a kit on hand, but it is important to not stockpile kits in order to maintain supply for all participating sites.

Failure to comply with the requirements of the THN Program may result in the pharmacy's participation being cancelled, or the THNF being recovered.

In accordance with the *Regulatory Bylaws of the Saskatchewan College of Pharmacy Professionals (Section 1.4, Incentives), a* Proprietor shall not require anything in exchange for a publicly-funded THN kit, including anything having value, such as cash, or anything in kind, such as favours, or other goods or services.

PURPOSE

To provide education regarding prevention, recognition, and response to opioid overdoses to the public, as well as providing a free THN kit to Saskatchewan residents who are at risk of an opioid overdose and/or might witness an opioid overdose.

LEGISLATIVE AUTHORITY

- *The Health Administration Act (Saskatchewan)*
- *The Pharmacy and Pharmacy Disciplines Act, 2015*
- *The Prescription Drugs Act (Saskatchewan)*

PROGRAM DESCRIPTION

The SHA operates the Provincial THN Program, funded by the Ministry of Health, to ensure individuals who are at risk of an opioid overdose and/or might witness an opioid overdose have access to free THN kit(s). Individuals who request a THN kit should be offered training on overdose prevention, recognition and response, as well as administration of naloxone prior to receiving their first kit. However, recognizing there are situations where individuals will not accept training, they are not required to complete the training to receive the kit.

PROCEDURES

The Pharmacy will:

- Register online with the SHA's THN Program. https://surveys.health.gov.sk.ca/f/s.aspx?s=307D733E-E40B-4FF3-939E-935300069DE4
- Order kits from the distributor using the form found in Appendix II.
- Submit the THNF electronically via the DPEBB online claims system on the day the kit is provided. See Appendix I for billing procedure.
- Complete an online monthly stock update. https://surveys.health.gov.sk.ca/f/s.aspx?a=11A592C9-2168-4A11-83AD-551D45EA77BF

The Pharmacist will:

- Adhere to the *Regulatory Bylaws of the Saskatchewan College of Pharmacy Professionals*.
- Adhere to the requirements in the *Publicly Funded Take Home Naloxone Program Policy.*
- Adhere to the requirements in the *Overdose Prevention and Response: Take-Home Naloxone Kit Training Manual*.
- Confirm client eligibility according to the *Publicly Funded Take Home Naloxone Program Policy*.
- Inspect the contents of the kit, including expiry date of the naloxone.
- Train the client as needed and distribute THN kits. Training for clients can be individualized to best meet their needs and should be guided by the knowledge objectives outlined in the "*Take Home Naloxone: Participant Knowledge Checklist"* in Appendix VII of the *Overdose Prevention and Response: Take-Home Naloxone Kit Training Manual*.
- Provide one kit at a time to the client.
- Encourage clients to return unused, expired naloxone to the pharmacy to receive a new kit.
- Submit the electronic data tracking documentation for kit distribution. https://surveys.health.gov.sk.ca/f/l/take-home-naloxone
- Direct requests for training or THN kits from organizations to the SHA. To find out who your regional SHA coordinator is, contact takehomenaloxone@health.gov.sk.ca.
- Direct requests to the SHA for THN for individuals determined to be ineligible.

The Drug Plan and Extended Benefits Branch will:

- Update Table 1 of the *Take Home Naloxone Fee Policy* as required and distribute to pharmacies.
- Remunerate pharmacies the THNF upon receipt of the electronic claim.
- Recover the THNF if the Ministry of Health determines, based on its review, there was inappropriate submission for this fee.

The Community Care Branch will:

- Review and update the *Publicly Funded Take Home Naloxone Policy*.
- Review and update the *Overdose Prevention and Response: Take-Home Naloxone Kit Training Manual* from time to time, as necessary, in collaboration with the SHA.
- Monitor stock, review distribution and training data tracking, and ensure compliance with the Policy in collaboration with the SHA.

The Saskatchewan Health Authority will:

- Determine which organizations would provide the best sites to reach the THN target populations and goals. The SHA may choose to increase or decrease the number of sites registered and kits available at a site in response to changing needs and resources.
- Monitor kit ordering and distribution data, and request stock counts from community pharmacies.

Appendix I: Billing Procedure – Take Home Naloxone Fee

- Submit the THNF electronically via the DPEBB online claim system on the day the kit is provided.
- DBEBB pays 100% of the THNF to the pharmacy.
- Ensure the following fields are filled out:

PATIENT IDENTIFIER	= Take Home Naloxone pseudoHSN (999 999 982)
DISPENSING DATE	= date of the activity (e.g., August 16, 2021)
RX NUMBER	= enter the sequential RX#
HEALTH PROVIDER ORGANIZATION ID	= SKCP
HEALTH PROVIDER ID	= Pharmacist ID number (e.g., D1234)
PHARMACIST ORGANIZATION ID	= SK
PHARMACIST ID	= Pharmacist ID number (e.g., D1234)
DIN	= enter appropriate billing code (pseudoDIN) for service provided (see Table 1)
COMPOUNDING FEE (CF)	= $0.00
COMPOUND NAME	= blank
QUANTITY (QTY)	= 1 (limitations are as noted in Table 1)
DAYS SUPPLY	= enter days supply dispensed
ACQUISITION COST (AC)	= $15.00
DISPENSING FEE (DF)	= $0.00
MARKUP	= 00 / 00 / 00
TOTAL RX COST	= $15.00
PATIENT PAID	= $0.00
ADJUDICATION FLAG	= Y

- DPEBB will not accept paper claims for the THNF.
- If you are unable to submit the THNF electronically through your Practice Management System, use the secure DPEBB web page by logging on to https://www.drugplan.health.gov.sk.ca.
- If you are not sure how to install the web certificate, contact your software vendor.

Table 1: Take Home Naloxone Billing Code and Billing Threshold/Limitations

Billing Code	Service	Billing Threshold/Limitation
00951510	Provision of THN Kit ($15.00)	A pharmacy can bill for **ONLY** publicly-funded THN kits. Must be submitted as a Quantity of ONE (1).

Appendix II: Order Form

Saskatchewan Health Authority

SHA Take Home Naloxone Distribution Program

THNK Kit

Pharmacy Order Form

Send completed Requisition to **Schaan Healthcare Products**

Fax: **306.664.6676**

Email: customerservice@schaanhealthcareproducts.ca

Requested By: _____ **Date:** _____

Order Number	Quantity Ordered
Take Home Naloxone Kit # 37385-2852	10 each ☐ Case of 20 ☐

Ship To: _____

Ship to Account #: 95000-N _____

Shipping Address: _____

City: _____

Postal Code: _____

Telephone Number: _____

Failure to complete this request accurately will delay the shipping process

Send Invoice to: Kennedy Geddes kennedy.geddes2@saskhealthauthority.ca
Yorkton Office/Park Unit
270 Bradbrooke Drive